

Falkirk Community Trust Parks

MUIRAVONSIDE COUNTRY PARK BOOKING FORM

We strongly advise that all teachers/group leaders should conduct a pre-visit to the Park in order to assess the facilities and to complete a Risk Assessment.

All proposed activities must be discussed with the Falkirk Community Trust Rangers.

A. BOOKING DETAILS

Name of Group/School _____

Contact Name _____

Contact Address _____

_____ Postcode _____

Tel/ Mobile - Day _____ Tel/ Mobile -Evening _____

Date of Visit _____ Arrival Time _____

Departure Time _____

Number of Children _____ Age group _____

Number of Adults _____

B. VISIT TO PARK

Weekdays only - 1 hour per activity - maximum group size 20 children - **minimum age 8 yrs**

1) GROUP VISIT TO PARK (With Ranger) Activity req'd _____

Time - From _____ To _____

2) GROUP VISIT TO PARK (No Ranger) Time - From _____ To _____

3) GROUP VISIT TO FARM (Guided Walk) Time - From _____ To _____

4) GROUP VISIT - BBQ Time - From _____ To _____

C. EXTERNAL VISIT

Venue _____

Ranger Visit to Group / School _____

Activity req'd _____

Time – From _____ To _____

Please ensure that Falkirk Community Trust receives your booking form approximately 4 weeks before you visit. All bookings are provisional until confirmed in writing. If you need to cancel please contact us on Email: parks@falkirkcommunitytrust.org

Please return to: Falkirk Community Trust, Parks, Suite 1a, The Falkirk Stadium, 4 Stadium Way, FALKIRK, FK2 9EE

For official use only: Date received _____ Date confirmed _____

Falkirk Community Trust Parks Evaluation Form 2012

School/Group name	Date	Activity	Evaluation questions (please tick box)	Yes	No
			Were the pre communications adequate	<input type="checkbox"/>	<input type="checkbox"/>
			Were the staff polite	<input type="checkbox"/>	<input type="checkbox"/>
			Were the staff professional	<input type="checkbox"/>	<input type="checkbox"/>
			Were the staff on time for the activity	<input type="checkbox"/>	<input type="checkbox"/>
			Was the activity pitched at the right level	<input type="checkbox"/>	<input type="checkbox"/>
			Did the activity fulfil the curriculum requirements requested	<input type="checkbox"/>	<input type="checkbox"/>
			Could the service make any improvements (please specify below)	<input type="checkbox"/>	<input type="checkbox"/>
			Would you use the service again	<input type="checkbox"/>	<input type="checkbox"/>
			Would you recommend the service to others	<input type="checkbox"/>	<input type="checkbox"/>
<i>Please make any relevant comments or other observations in this space...</i>					

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